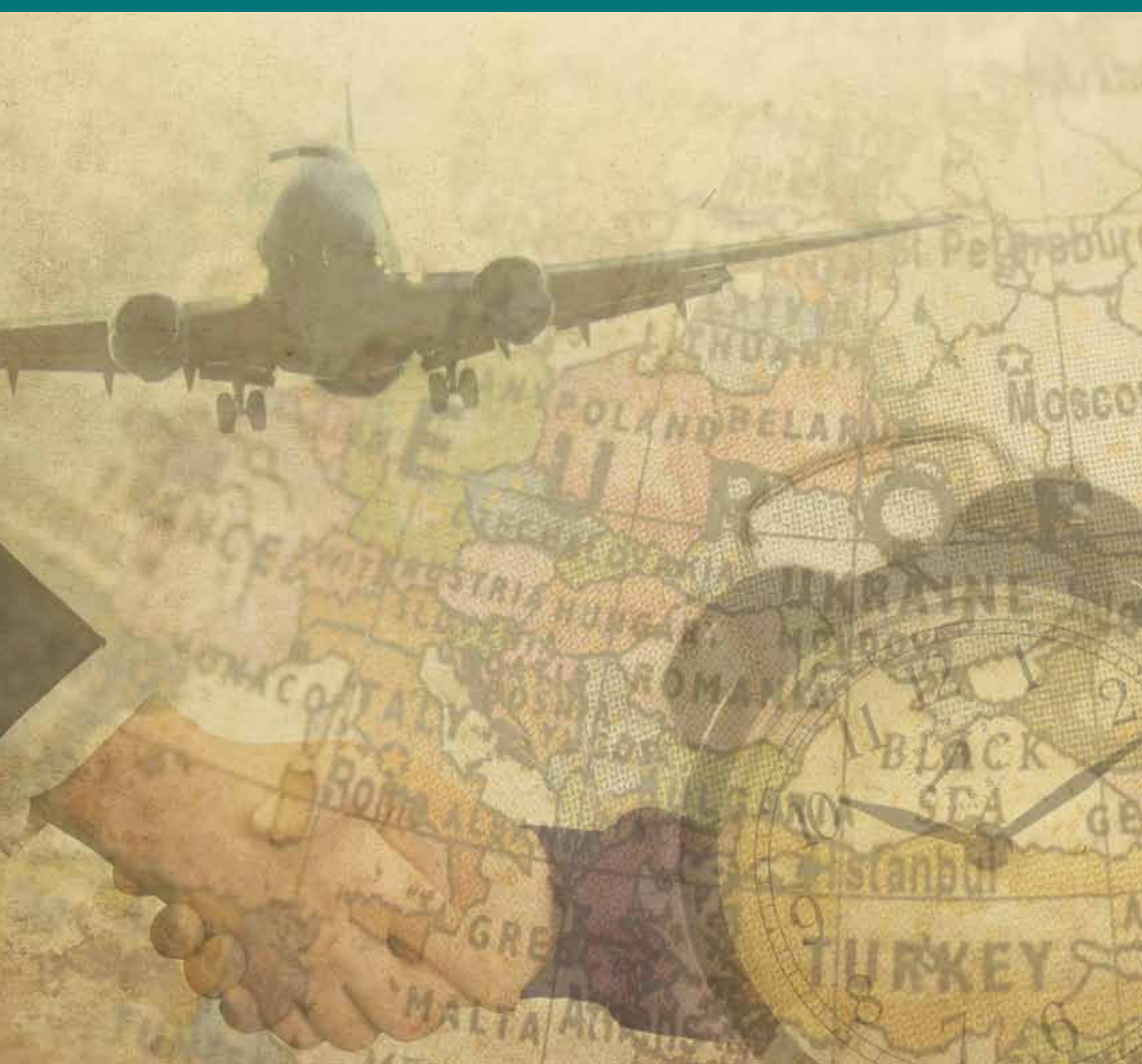




global planning

Events • Meetings • Incentives





We believe in the fundamental concept that providing excellent customer service is the only way to do business.

Advantages

Global Planning is a solutions-based meeting and incentive planning services firm. We enable smart, forward-thinking companies like yours to take full advantage of the cutting edge, economically savvy outsourcing model. We let you reap the benefits of highly effective, professionally managed meetings, events and incentive programs while keeping your internal resources profitably focused on your core business.

Far from replacing your in-house meeting planning staff, Global Planning augments it, complimenting the team you already have without duplicating their efforts. By partnering with us you receive the benefit of our many years in the industry, our deep expertise and our vast network of contacts.

WHAT YOU NEED, WHEN YOU NEED IT

Our planners tailor our specialized services to address your specific needs. We can provide all of your meeting management needs or we can fill in the gaps with specific services. Our goal is to achieve the common objective of a flawlessly executed, seamless and memorable event.

EFFICIENT AND COST EFFECTIVE

From basic site selection to expert contract negotiation to full-range program management, Global Planning has a proven track record. We are dedicated to ensuring that every aspect, down to the smallest detail, is handled efficiently and cost-effectively.

Why Us

We believe in the fundamental concept that providing excellent customer service is the *only* way to do business. Global Planning prides itself on planning and managing meetings and incentives with the personal touch. The

same highly-skilled individual will work with you throughout the entire program process, ensuring consistency and follow-through.

We always take the time to listen and understand

the goals you are trying to achieve with your meeting or incentive. We use that information to create the most unique, creative yet cost-effective program to suit your objectives.

PERSONALIZED PLANNING, ON-BUDGET EXECUTION

Global Planning is a privately owned company that is committed to spending your money as if it were our own.

Our meetings and incentives consistently come in at or below the projected budget. This is due to our expert negotiation skills and the special considerations we receive from our major vendors.

We have cultivated relationships in the hospitality industry for over two decades. We can now leverage these relationships for our clients' benefit. We are very proud to be well known for our excellent reputation.

ONE-OF-A-KIND EXPERIENTIAL PROGRAMS

Whether we are handling your convention, meeting or incentive program, we will work with you to develop original one-of-a-kind experiential programs worthy of your participants. Programs that meet your needs. Programs that deliver real value. Programs that will be positively remembered for a long time to come.

We can provide all of your meeting management needs or we can fill in the gaps with specific services.

Bottom Line

We love what we do, and that means we love doing the best job on each of the unique programs we deliver for our clients.

We love what we do.

We get excited about the challenges of each new meeting and we will bring all of our knowledge, expertise and energy to your next convention, meeting or incentive program.

We are absolutely committed to providing a high value, solution-oriented service that is pleasant, enjoyable and stress-free, resulting in your perfect event solution, every time.

PRE - PROGRAM

- Destination Research
- Site Selection
- Cutting Edge Incentives
- Complete Program Development
- Experienced Contract Negotiations
- Budget Projections
- Incentive Rule Structure
- Air Ticketing
- Attendee Registration
- Merchandise

ON-SITE PROGRAM MANAGEMENT

- Arrival/Departures
- Transportation coordination
- Hospitality Desk Management
- Managing On-site Staff
- Budget Management
- Vendor Coordination
- Activities and Meeting Management
- Off-site Venues
- Food And Beverage Functions
- Hotel Accounting

POST PROGRAM

- Final Bill Reconciliation
- Accurate Reporting
- Attendee Survey Reports
- Post-Meeting Reports



About Us

Global Planning is a woman-owned solutions-based meeting and incentive planning services firm. We support today's cutting-edge and economically smart outsourcing model. We specialize in delivering meticulously planned, highly effective, professionally managed meetings, events and incentive programs with a personal touch, on plan and on budget.

A solutions-based meeting and incentive planning services firm.

With over a quarter century of experience, we are very familiar with the challenges inherent in planning and managing successful meetings and incentives. We know what it takes to be successful. We make your programs flawless with our positive "can-do" attitude and extraordinary attention to every detail.



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